

MAINTENANCE

- A. Definition:** Maintenance means monetary support provided to an individual for expenses, such as food, shelter, and clothing, that are in excess of the normal expenses of the individual and that are necessitated by the individual's participation in an assessment for determining eligibility and vocational rehabilitation needs or the individual's receipt of vocational rehabilitation services under an individualized plan for employment.+ (34 CFR 361.5(b)(35))
- B. Scope of Service:** The costs of maintenance shall not exceed the amount of increased expenses the rehabilitation causes for the individual or the family. Maintenance is not intended to provide relief from poverty or abject living conditions.
- C. Agency Expectations:**
1. Funds should not be used in a way that will cause other agencies to reduce or withdraw their funding.
 2. Authorization of maintenance should be avoided, in favor of direct item purchase, whenever possible.
 3. Subsistence in connection with travel out of the domicile area is a type of maintenance, which is temporary and limited to food and lodging. It is authorized and charged as maintenance. It can be furnished in connection with travel even if transportation costs are not paid by IVRS. Subsistence may be paid for an individual providing personal assistance services.
 4. IVRS will not purchase real estate or pay for home maintenance and repair.
 5. The following items should be authorized in their unique category and not included in maintenance: transportation, medication, child care, placement clothing, moving expenses, books and supplies, tools.
- D. Exceptions:** The following require an exception signed by the supervisor:
1. Exceeding \$100 per week.
 2. Providing subsistence exceeding \$75/day for an individual.
 3. Providing assistance for home repair.

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